



## DRAFT Meeting Minutes

**7:15- 8pm (Following School Council meeting)  
Learning Commons at Heritage Hills  
January 9, 2025**

1. Welcome and Call to Order (1 min) (7:53pm)
2. Review and Approve the Agenda (Additions, Deletions and Changes) (1 min) (7:53pm)  
Motion: Tori Eskelson  
Second: Shauna Samu
3. Approve the Minutes of the last meeting (See Meeting Minutes Nov 21, 2024) (1 min) (7:54pm)  
Motion: Tori Eskelson  
Second: Jodi Lakevold
4. Reports from Executives (10 min) (7:55pm)
  - 4.1 President (JS)
    - December fundraising updates
      - Art Cards: \$2420
      - Funscript: \$1477
      - Best Seat in the house raffle: \$1219
      - Cash for Kids: \$965
      - Strathcona Food Bank Donations: 594 lbs + \$235 monetary donations
  - 4.2 Treasurer (KC)
    - Financial Statement as at Jan 9, 2025 (See attached)
      - \$160K being withdrawn- waiting for cheque to clear with County
      - Money + interest will be held in trust until outdoor space needs to be paid
    - **TO DO:** Let Garry and Kyla know there is \$1500 for Carnival- Bon Homme/Cubane to Sucre (JS)
      - What do they need FAHHE to coordinate?
  - 4.3 Hot Lunch Committee (KC)
    - January Dates: Jan 16/17 (Nitza's Pizza) and 22/24 (Subway)
    - Universal Hot lunch Fund: \$380 (\$56 raised last hot lunch)
      - On average we've been using \$70/month (Based on last year)
    - Volunteering: We've been advising volunteers to not disrupt the lunch hour, let's get hot lunch organized, distributed, and be on our way.
      - Ongoing issue- happened again Dec 20 hot lunch

- Kyla can reiterate to volunteers at the start of hot lunch and can be there to enforce when needed
- February Dates (TBC)
  - Hot Lunch Day Feb 12/14
  - Treat Day Feb 20/21
  - Hot Lunch Day Feb 27/28
- **✓ TO DO:** Give feedback to Jacyln (JS)
  - names on desks
  - Chips and hot lunch together was crazy (2 lists to look at made it challenging)
  - COBS with smoothies? Supplement COBS- finding not enough food/nutrition for students
- **✓ TO DO:** Ask Jaclyn about Carnaval hot lunch/treat day (Feb 20) (JS)

## 5. Old Business (10 min) (8:14pm)

### 5.1 Movie Night (AA)

- Plan this for after the Readathon
- Potential prize to work towards (ie. fundraiser x amount during the readathon to get this reward)
- Event not to make money, but to break event for costs

### 5.2 Playground update (JS)

- Grant approved December 6, 2025
- Working with Strathcona County on plan
  - Half basketball court, additional playground equipment, picnic table/benches
  - Will send out short survey for feedback on equipment the community/HHE families are hoping to see (Deadline Jan 26, 2025)
- Canada Tree grant submitted- hopefully hear back in the spring (planned for 8 trees to be added)
- CFEP money sent to county in trust account before Xmas

## 6. New Business (15 min) (8:19pm)

### 6.1 Readathon (AA)

- How it Works:
  - Easy and accessible online platform every registered student can access
  - Anyone, anywhere can donate to support readers in our school
  - FAHHE has access to real-time reports of funds raised and minutes reads, payment processing, access to hands-on support and a custom success kit
  - Posters for school hallways can be printed, and flyers are ready for students to take home
  - Readathon.com takes 20% of total funds raised
  - If each student raises \$50 =  $\$24,600 - 20\% = \$19,680$
  - Prize structure will be as follows:
    - Grand Prizes for top Fundraisers: \$756

- \$400 Nintendo Switch
- \$256 WEM Choice Pass - Galaxyland/Waterpark family
- \$100 Family night gift basket
  
- Grand Prizes for Top Readers Div 1: \$100
  - \$50 Toys R Us prize bundle
  - \$30 indigo prize bundle
  - Cineplex Movie bundle
  
- Grand Prizes for Top Readers Div 2: \$100
  - \$50 Toys R Us prize bundle
  - \$30 indigo prize bundle
  - Cineplex Movie bundle
  
- Class pizza parties: \$360
  - Classroom highest fundraising average \$120
  - Classroom highest reading average \$120
  - Classroom highest participation \$120
  
- Staff prize for most minutes read: \$50
  - \$50 Indigo prize bundle
  - TBD
  
- daily draws: \$134 (prize ideas below)
  - 7/11 Slurpees
  - Confetti cookies
  - Individual pizzas
  - Pencils
  
  - M&M tubes (4 left over from Halloween)
  - Ring pops (left over from Halloween)
  - Moo Milk reusable cutlery sets (left over from Milk campaign)

End total \$1500

- **TO DO:** FAHHE will seek donations for these items where possible (AA)
- **TO DO:** Will need to confirm with Garry and Kyla (AA)
  - Extra recess
  - Hot chocolate party and principals dress up
  - Assembly or called to office to disperse prizes
- Additional Prize suggestions:
  - Lego set
  - Impromptu Dance party (play a song on the PA)
  - Use morning announcements to announce daily winners

## 6.2 Upcoming Spring Fundraisers (JS)

- March: Purdy's (Most likely open for 2 weeks towards the end of March)
- April: Little Caesars Pizza (TBD)
- May: Stawnichys (TBD)
- All above fundraisers are to TBD based on Readathon fundraiser
- Many families maybe fundraised out with school and extracurriculars

6. 7. Adjourn meeting (8:32pm)



**FAHHE Financial Statement as of January 9, 2025**

Assets	Account Balance	Notes
<i>FAHHE Operating Account</i>	<b>152,355.45</b>	\$140,000 allotted for playground
<i>FAHHE Casino Account</i>	<b>\$19,456.14</b>	\$20,000 allotted for playground

Liabilities	Notes	
Money collected for rock circle	\$1,217	Will be moved to playground fund
Universal hot lunch fund		

Revenue	Gross Revenue	Costs	Net Revenue	
Halloween Dance	\$2,621.00	\$1,305.00	\$1,316.00	
Interest Casino	\$1.48	\$0.00	\$1.48	
Interest	\$3.98	\$0.00	\$3.98	
100% Fundraiser	\$1,275.00	\$0.00	\$1,275.00	
Beartracks Icemelt	\$90.00	\$0.00	\$90.00	Product paid for in 2023/24 budget
Mabel's Labels	\$180.75	\$0.00	\$180.75	
Fundscrap	\$1,477.28	\$0.00	\$1,477.28	waiting for cheque
Cash for Kids (formerly silver collection)	\$964.35	\$0.00	\$964.35	
Best seat in the house raffle	\$1,219.00	\$0.00	\$1,219.00	
Art Cards for Kids	\$2,463.67	\$53.29	\$2,410.38	
Hot Lunch	\$20,822.51	\$16,628.53	\$4,193.98	

**TOTAL** **\$13,132.20**

Expenses	Budgeted	Expense	Remaining	Notes
Administrative Operating Fees	\$500.00		\$500.00	Not used 23/24
Insurance	\$1,200.00	\$1,111.37	\$88.63	PD
Misc	\$250.00		\$250.00	Not used 23/24
Staff Appreciation	\$1,000.00		\$1,034.00	Additional \$34 from unused parent donations for stock the staffroom
Operating Reserve	\$2,500.00		\$2,500.00	MUST
Teacher discretionary Fund	\$3,150.00	\$3,150.00	\$0.00	\$150/Teacher (21 classes/teachers) Decreased from \$3400
Holiday Tree	\$1,000.00	\$917.70	\$82.30	Looking at 10-12 ft tree
Welcome BBQ	\$1,000.00	\$700.10	\$300.00	Moved to Halloween Dance budget
Chromebooks	\$14,000.00			Currently not enough to purchase these
Carnaval- Bon Homme/Cabane a sucre	\$1,500.00			
Milk and cookies day	\$200.00	\$109.32	\$90.68	
Christmas concert	\$100.00	\$55.65	\$44.35	
<b>TOTAL</b>				

**Amount available to use** **\$12,007.87** **Notes**  
Account balances less minimum operating amount and playground allotment