



AGENDA

**Fundraising Association Heritage Hills Elementary (FAHHE)
7:30pm (Following School Council meeting)
Learning Commons at Heritage Hills
September 13, 2023**

1. Welcome and Call to Order
2. Review and Approve the Agenda (Additions, Deletions and Changes)
3. Approve the Minutes of the last meeting (May 10, 2023)
4. Old Business
 - 4.1 Financial Auditors
 - 4.2 Playground Committee Update
5. New Business
 - 5.1 School Wish List – Budget Discussion
 - 5.2 Fundraising Plan for 2023-2024
 - 5.4 Membership Form 2023-2024
 - 5.3 Hot Lunch
6. Treasurer Report
7. Funding Requests
8. Open Forum
9. Adjourn

DRAFT MINUTES

**Fundraising Association Heritage Hills Elementary (FAHHE)
8:00pm (following School Council meeting)
Learning Commons at Heritage Hills
May 10, 2023**

1. Welcome and Call to Order 7:52 pm

2. Review and Approve the Agenda (Additions, Deletions and Changes)

Motion to approve by Dani, seconded by Simone

3. Approve the Minutes of the last meeting (March 8, 2023)

Motion to approve by Dani, seconded by Simone

4. Old Business

- 4.1 Casino

- We are still short volunteers, but people can be added to our license up to the day of
- We've submitted our license

- 4.2 Fundraiser update

- Blaze Pizza
 - Raised \$44
 - Blaze has offered a Saturday night to see if that increases sales
- Math-a-thon
 - \$10092 raised towards our playground
- Salisbury
 - \$875 in profit
- Art-Cards
 - 214 orders, we expect to make approx. \$3200 profit
 - Suggested running this in September next year to order Christmas products (could start project in first week of October)
- There has been a fundraising survey sent out

- 4.3 Playground Committee Update

- There was a recent meeting with the county to discuss priorities and specifics
- Lisa has asked for them to do site surveys and discuss locations for basketball courts, etc. (will not be located behind the school as it wouldn't be visible to the neighbourhood)
Lisa asked for child-sized hoops to be included as well as adult-sized

- Some discussion around placement of outdoor rink, courts, etc.

5. Hot Lunch

- A survey has been sent out to gain feedback
- Lisa and Jaclyn have been discussing splitting the hot lunch over 2 days (2 groups of students) to ensure that everyone gets timely delivery

- Possibly adding on to the second kindergarten day because they are already ordering/delivering
 - They've started keeping a list of questions and requests (milk, fresh fruit, etc.)
 - Selling hot dogs and maybe chips on Sports Day (free lunch pre-ordered through hot lunch system)
- June 15th
- We can start asking for volunteers

6. Treasurer Report

- Full report is available

7. Funding Requests

- Approvals for next year
 - Back to school BBQ (\$1000) - all in favour
 - Staff appreciation (\$1000) - all in favour
 - ABC Countdown (\$1000) to be voted on next year
 - Carnival etc. (\$1500) to be voted on next year
- Chromebooks Evergreening
- Mascot (approx \$1000) - all in favour
- Jerseys for sports/clubs, etc (approx \$3000) - all in favour

8. Open Forum

- Suggested WEM Waterpark fundraiser, could raise up to \$20000

9. Adjourned 8:26 pm

FUNDRAISING ASSOCIATION OF HERITAGE HILLS ELEMENTARY SCHOOL
FINANCIAL STATEMENTS

		May 8, 2023
ASSETS		
Cash		
Operating account		36,999
Casino account		12
Accounts receivable		0
Total assets		<u><u>37,010</u></u>
LIABILITIES		
Accounts payable	Funding collected for Rock Circle	1,117
Unearned revenue	Universal Hot Lunch fund	347
		<u>1,463</u>
NET ASSETS		
Opening net assets		14,756
Current income (loss)		20,791
Total liabilities and net assets		<u><u>37,010</u></u>

Revenue	Cost of		Net revenue
	Revenue	Sales	
Hot Lunch	6,069	3,226	2,843
Bottle Drive	542		542
Bear Tracks	14,400	7,938	6,462
Blaze Pizza	44		44
Christmas Raffle	685		685
Halloween Dance	1,069	1,043	26
Interest	3		3
Mabel's Labels	124		124
Math-a-Thon	10,324	232	10,092
Purdy's	2,669		2,669
Oil Kings tickets	4,270	3,920	350
Saisbury Gift Cards	4,250	3,500	750
			-
Total revenue	<u><u>44,450</u></u>	<u><u>19,860</u></u>	<u><u>24,590</u></u>

Expenses	Budget	Expenses	Remaining Budget
FAHHES Operations			
FAHHES Administrative Operations	500	45	455
FAHHES Insurance	1,000	1,106	(106)
Miscellaneous/Suspense	250	10	240
Retirement & Staff Gifts	500		
Staff Appreciation	1,000	784	216
School Activities and Support			
BBQ	1,000	694	306
ABC Countdown	1,000		1,000
Cabane a sucre	1,500	1,160	340
Dance	200		200
Sports Day/Ninja	1,000		1,000
			0
Total operating expenses	<u>7,950</u>	<u>3,799</u>	<u>3,651</u>

Net income before casino expenses and funding to Heritage Hills Elementary School 20,791

Casino expenses

Funding to Heritage Hills Elementary School

Net income (loss) 20,791

	Operating	Casino	Total
Total Cash, less payables and unearned revenue	35,536	12	35,547
Less: Committed funds under budget	-		-3,651
Subtotal	31,884	12	31,896
Prior year funds advertised as playground	-		6,194
Less: Operating reserve	-		2,500
Remaining available to spend	<u>23,190</u>	<u>12</u>	<u>23,202</u>

**Fundraising Association of Heritage Hills
Hot Lunch Summary
2022-23**

	Net Revenue	Costs	Profit
			-
22-Sep-22 Panago	252	209.04	42.96
23-Sep-22 Panago	2433	2101.08	331.92
13-Oct-22 Mucho Burrito	143.2	120.75	22.45
14-Oct-22 Mucho Burrito	1465.8	1280.95	184.85
27-Oct-22 Subway	204.95	171.65	33.30
28-Oct-22 Subway	2090.35	1812.9	277.45
17-Nov-22 Boston Pizza	2,040.25	1,715.00	325.25
18-Nov-22 Boston Pizza	80.00	66.50	13.50
23-Nov-22 Jugo Juice	74.65	67.75	6.90
25-Nov-22 Jugo Juice	2,197.65	2,053.75	143.90
01-Dec-22 COBS	201.60	162.10	39.50
01-Dec-22 COBS	1,825.30	1,511.55	313.75
15-Dec-22 WOK BOX	276.40	239.00	37.40
16-Dec-22 WOK BOX	2,161.20	1,903.00	258.20
11-Jan-23 Booster Juice	109.05	104.25	4.80
13-Jan-23 Booster Juice	2,589.90	2,486.00	103.90
19-Jan-23 Subway	254.35	210.85	43.50
20-Jan-23 Subway	2,195.50	1,881.40	314.10
02-Feb-23	253.00	211.20	41.80
03-Feb-23	2,175.00	1,885.80	289.20
15-Feb-23 IHOP	105.55	90.65	14.90
17-Feb-23 IHOP	2,398.45	2,079.23	319.22
08-Mar-23 Winter Carnival Café Bicyclette	2,123.00	95.54	2,027.46
16-Mar-23 COBS	211.25	170.00	41.25
17-Mar-23 COBS	2,035.50	1,661.40	374.10
13-Apr-23 Booster Juice	252.00	236.00	16.00
14-Apr-23 Booster Juice	2,335.00	2,190.50	144.50
27-Apr-23 Boston Pizza	1,572.00	1,315.75	256.25
28-Apr-23 Boston Pizza	68.00	57.00	11.00
	<u>34,123.90</u>	<u>28,090.59</u>	<u>6,033.31</u>

Bear Tracks

# of pails	480	
Sale price per pail	\$ 30.00	
	<u>14,400.00</u>	
Total revenue	14,400.00	
Difference	-	All Bear Tracks Sold