

Minutes

Fundraising Association for Heritage Hills Elementary FAHHE May 11, 2022

Attendance:

Lisa Solamillo, Marla Dorin, Lisa McDonnell, Kelly Annesty, Sarah Witholt, Susan Schwaga,
Erron Milligan, Jody Lakevold, Charlene Zacharuk

Staff: Bill Schlacht, Kyle Samaratunga, Teresa Wells-Taylor, Stacey Caruthers

1. Welcome and Call to Order

1.1 The meeting was called to order at 7:30 pm by Lisa Solamillo, Chair.

2. Approve the Agenda

3.1 Motion to approve the Agenda as presented by Kelly Annesty. Seconded by Susan Schwaga.
All in favor. Motion carried.

3. Approve the Minutes of the last meeting

2.1 Motion to approve the Agenda as presented by Kelly Annesty. Seconded by Susan Schwaga.
All in favor. Motion carried.

4. Old Business

4.1 One mom has asked some questions about the playground committee, Lisa S has provided her some answers as well as some grant ideas. Another parent asked for some more transparency but the committee has not started yet because of lack of volunteers. Kyle mentioned that Strathcona County contacted him to discuss the playground. Once the sub-committee is in place he can provide them with the County contact. This process will be different from the phase 1 playground installation so the County contact will be helpful as they know what is necessary and the steps that need to be taken to get Phase 2 completed. Lisa S. reached out to Ardrossan Elementary (AEL) as they have recently been in a similar situation with their playground. As a new school, HHE can't apply for some of the grants but the FAHHE might be able to. Another option that AEL implemented was corporate sponsors.

4.2 The Blaze Pizza fundraiser was a little disappointing. The amount mentioned at the previous minutes was sales not revenue. For the four nights FAHHE's amount was only \$98.

4.3 The Little Cesars kits will be delivered Friday May 13. Parents can pickup their kits at the school between 1pm - 5pm. FAHHE raised \$2382.

5. New Business

5.1 The Audit from last year has not been completed yet. The team that volunteered months ago are no longer available. We will need two new people to audit last year's financial statement. Marla will take care of this.

5.2 The AGM will be the next formal meeting. The meeting will take place after the School Council meeting the week of June 20th. The AGM will consist of a financial discussion as well as the election Executive Committee.

6. Funding Requests

6.1 There were no funding requests at this time.

7. Reports

7.1 Marla discussed the finances and they are looking as expected for the most part. Hot lunch is higher with some successful lunches. May is not listed in the statement yet as we are only half way through the month as well we are still waiting for the Little Cesars money. There is \$900 left in the budget and we have raised about \$6000 toward the playground.

7.2 Hot lunches are a success this year. There have been a variety of choices with Subway and Cobb's being the most recent ones. There were 285 cinnamon buns purchased from Cobbs. Next time, we will print our own labels for Subway. The sandwiches were well organized but the labels were just not super sticky and kept falling off. We are looking into a new hot lunch program platform where the processing fees fall on the parents and not the FAHHE. Most programs have a fee involved per transaction or a flat fee for using the program. Some have both.

There will be a normal hot lunch the second week of June and maybe we will tie in something for the ABC countdown to summer. The universal hot lunch fund will need to be rolled over to next year as there are a lot of generous parents at HHE. The executive will work on putting a policy in place to protect the money in future years. There is quite a bit of money and perhaps the FAHHE will purchase freezies or another treat for the whole school with a portion of the money with the rest rolling over to next year.

Lisa S. moved that \$1000 of the Universal fund be put toward a year-end celebration treat for our students. Charlene seconded. All in favour. Motion carried.

8. Open Forum

8.1 Both students and staff are really enjoying the Hot lunch program.

Jody moved that \$1000 be set aside for staff appreciation for the 2022-2023 school year. Lisa S. Seconded. All in favour. Motion carried.

9. Adjournment

10.1 Lisa Solamillo adjourned the meeting at 8:26 pm.

