

Minutes
Fundraising Association for Heritage Hills Elementary FAHHE
March 12, 2021 - Virtual Meeting

Attendance: Lisa Solamillo, Christi Ross, Marla Dorin, Lori Tootoosis-Friesen, Colleen Adamic, Susan Shwaga, Cindy Smith
Staff: Bill Schlacht, Kyle Samaratunga

1. Welcome and Call to Order

1.1 The meeting was called to order at 1:31 pm by Lisa Solamillo, Chair.

2. Review and Approve the Agenda

2.1 Lisa added 5.2 Munchalunch and 9 Next Meeting to the agenda.

3. Approve the Minutes of the last meeting

3.1 *Motion to approve the Minutes from February 22, 2021 by Christi Ross. Seconded by Marla Dorin. All in favour. Motion carried.*

4. Financial Report

4.1 Marla Dorin presented the attached Financial Statements.

5. Fundraising Updates

5.1 Upcoming Fundraisers

a) Cobs Bread - Lisa is waiting to hear back from the Cobs on Baseline regarding the "Dough Raiser Program," where 5% of bakery sales are donated back to the customer's school. This might best be started at the beginning the next school year.

b) Salisbury Greenhouse – Gift cards to this local greenhouse will be sold after Spring Break in April, with 20% of proceeds going towards the school. Proceeds from this fundraiser will go towards sixteen boulders for the outdoor classroom. This fundraiser will be promoted through emails to families, notes in student agendas, and the use of Twitter and Facebook (both the school parent information and Heritage Hills community groups).

c) Pizza Lunches – A hot pizza lunch will be trialed the second week after Spring Break, utilizing Panago on Baseline (Wendy, the owner, is an aunt of a student at HHE). Panago is able to package pizzas by classroom for ease of distribution, since teachers will need to assume this responsibility. As there are now two lunch times at the school, two delivery times will be requested. Instead of the typical complimentary large pizzas provided for volunteers, options such as a draw for a free pizza voucher will be considered as a thank you to teachers for their assistance with the lunch.

d) June Raffle Baskets – Due to COVID-19 restrictions and constraints, this fundraising idea will be tabled until the 2021-2022 school year.

5.2 A Munchalunch account will be activated from April – June, allowing for virtual payments for Salisbury gift cards and pizza lunches. The cost for three months of this service is \$90.

6. Bylaw Review

The bylaws will be systematically reviewed over the next four months in order to submit any proposed changes to the FAHHE membership for voting on at the Annual General Meeting in June. Sections 1) Membership, 2) Associate Membership, and 3) Executive were reviewed at this meeting.

7. Old Business

7.1 The Mable's Labels fundraiser will continue under FAHHE.

8. New Business

8.1 New Fundraising Requests

a) *Lisa Solamillo made a motion to approve spending an additional \$240.05 toward the cost of 28 chromebooks, seconded by Colleen Adamic. Motion carried.*

b) Mr. Schlacht indicated that the school is interested in obtaining some outdoor basketball hoops for students to access outside.

9. Next Meeting

9.1 The next meeting will be held during an evening in April, although likely not the same evening as a school council meeting due to the excessive length of back-to-back meetings.

10. Adjournment

10.1 Lisa Solamillo adjourned the meeting at 2:47 pm.

**FUNDRAISING ASSOCIATION OF HERITAGE HILLS ELEMENTARY SCHOOL
FINANCIAL STATEMENTS**

February 28, 2021

ASSETS

Cash		
Operating account		8,289
Casino account		10,685
Total assets		18,974

LIABILITIES

Accounts payable		0
Unearned revenue		0
		<u>0</u>

NET ASSETS

Opening net assets		18,267
Current income (loss)		707
		<u>18,974</u>
Total liabilities and net assets		18,974

Revenue

	Revenue	Cost of Sales	Net revenue
Bottle Drive	2,710		2,710
Bear Tracks	25		25
COBS			0
Purdy's	3,901	25	3,876
Interest	0		0
Interest - Casino	0		0
Donation	61		61
Mabel's Labels	78		78
Miscellaneous	15		15
Total revenue	6,791	25	6,766

Expenses

	Budget	Expenses	Remaining Budget
<i>FAHHES Operations</i>			
FAHHES Administrative Operations	200	68	132
FAHHES Insurance	700	910	(210)
MISC.	250		250
	<u>1,150</u>	<u>978</u>	<u>172</u>
<i>FAHHES Disbursements</i>			
Retirement & Staff Gifts	500		500
Grade 6 Farewell	500		500
Staff Appreciation Week	1,000	350	650
	<u>2,000</u>	<u>350</u>	<u>1,650</u>
Total operating expenses	3,150	1,328	1,822

Net income before casino expenses and funding to Wye School 5,437

Casino expenses

Funding to Wye School
 Snowshoes 4,730

Net income (loss) 707

	Operating	Casino	Total
Total Cash	8,289	10,685	18,974
Less: Committed funds under budget	- 1,822	0	- 1,821.58
Subtotal	6,468	10,685	17,153
Less: Operating reserve	- 2,500		- 2,500
Less: Approved funding requests - Chromebooks	- 76	- 10,685	- 10,761
			-
Remaining funds available	3,891	0	3,891
Less: Current funding requests	TBD	TBD	TBD

February Commentary

Approximately \$410 of stale dated (or near stale dated) cheques.
Gift cards received from Purdy's fundraiser are available to use by FAHHE.