

**Minutes**  
**Fundraising Association for Heritage Hills Elementary FAHHE**  
**January 15, 2021 - Virtual Meeting**

Attendance: Lisa Solamillo, Christi Ross, Marla Dorin, Lori Tootoosis-Friesen, Andrea Kardal, Katie Berghofer, Cindy Smith  
Staff: Bill Schlacht, Kyle Samaratunga

**1. Welcome and Call to Order**

1.1 The meeting was called to order at 1:30 pm by Lisa Solamillo, Chair.

**2. Review and Approve the Agenda**

2.1 Marla Dorin moved to approve the agenda with the old business moved up ahead of New Business. Seconded by Christi Ross. All in favour. Motion carried.

**3. Approve the Minutes of the last meeting**

3.1 Motion to approve the Minutes from December 17, 2020 by Christi Ross. Seconded by Marla Dorin. All in Favour. Motion carried.

**4. Clarification of Bylaws and voting**

4.1 A careful review of bylaws (1. Membership 2. Associate Membership 6. Meetings 8. Voting) determines that “any voting member in good standing. . . shall have the right to vote at any regular, general or special meeting of the Association.” Monthly meetings are considered regular meetings of the Association.

Because there was some confusion over the start time and date of the meeting, the executive wanted to make sure the meeting was run correctly, so Christi Ross moved that this be an open meeting so that all members in good standing would be able to vote. Marla Dorin seconded. All in favour. Motion carried.

**5. Old Business**

5.1 Thank you to Andrea Kardal for organizing the “Bye Bye Brightspace” bottle drive for January 16, 2021. Staff will provide a sanitization station as well as bottle drive signage for the bus lane. Andrea will organize four shifts for volunteers to monitor the bottle donations. The following advertising for this fundraiser will occur: 1) Katie Berghofer will post road signs in the Heritage Hills area 2) Lisa Solamillo will post a sharable notice on Facebook 3) the school will send out information through Twitter and School Messenger.

5.2 Email notice of registration of the official name change was given on

December 18, 2020. Certification was mailed to the school and picked up by Lisa Solamillo. Amended bylaws were filed, with the name of the association changed as well as a revision of section 15 as required by Corporate Registries. Thank you to Cindy Smith for navigating the back-and-forth process with Service Alberta.

Signing authority and contact information has been updated at the bank and documentation, including insurance, is being updated with EIPS.

5.3 The Purdy's Chocolates Fundraiser raised \$3,250.80 as well as a 5% rebate cheque that will be mailed in late January for having over \$10,000 in sales. There are also six \$20 Purdy's gift cards that can be used for future fundraising needs.

## **6. New Business**

6.1 With an unexpected change from Alberta Education, there is a large amount of money from school and construction funding that now needs to be spent by May 1, 2021. Each source of revenue is restricted in how funds must be spent. With all technology funding maxed out, Principal Bill Schlacht identified the purchase of 35 Chromebooks by FAHHE as being a top priority for the school. It was suggested that Chromebooks could be purchased with Casino funds, which should be spent by May 2021. An extension could be requested should the school decide to wait to purchase chromebooks (purchasing the latest technology).

With a new process in place for classrooms to sign out gym equipment and outdoor recess equipment from the storage room the school has identified indoor recess carts as a second priority for the FAHHE. The indoor recess carts would include activities such as board games for classes to use inside their classrooms.

The FAHHE budget was presented by Marla Dorin. See attached.

Christi Ross moved that the budget for 2020-2021 be approved. Seconded by Lori Tootosis-Friesen. Motion carried.

6.2 Discussion about a potential Pi Day fundraiser. Decision to sell vouchers for Meat Street Pies this year, and to consider a collaboration with Fife N Dekel, selling frozen fruit pies next year.

6.3 Discussion about a potential Read-a-thon or Math-a-thon fundraiser, which could either be held virtually or in-person using the gymnasium (following COVID-19 precautions). An in-person fundraising event would need to be

run by staff as volunteers are not currently allowed in the school.  
Administration will take this idea to staff for their input and feedback.

6.4 Due to circumstances relating to the Covid-19 pandemic, Casinos are currently delayed 1-2 quarters. The next Casino for FAHHE will likely be scheduled sometime in mid-2023.

6.5 A grant writing committee will be formed with representatives from School Council, FAHHE, and Heritage Hills Elementary staff. This is to apply for funding for an outdoor classroom through the Shell Scotford Community Grants.

6.6 FAHHE will start to review 1-2 sections of bylaws at each meeting, with the plan to amend the bylaws as needed at the June 2021 Annual General Meeting.

## 7. Adjourn

7.1 Lisa Solamillo adjourned the meeting at 2:57 pm.

